



Sharow Primary School
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Headteacher: Mrs J Palmer

1st September 2020

Dear Parents and Carers,

All back to school on Tuesday 8th September

With our return to school just around the corner, I am writing to outline what school will look like. Some of this will be reminders and some may be new.

Contacts

Most children will remain in their class groups, except for classes 2 and 3 who will be considered as one 'bubble'. These classes will share breaktimes and come together on a Friday. There will be no times in the day when we come together in larger groups such as collective worship or for lunch. Both lunch and collective worship will take place in classrooms. Break times are staggered so that children will only be playing with children in their class or bubble.

Wraparound care will group children in a similar way to their classroom bubbles, although there will be children from other bubbles attending.

Increased hygiene

Handwashing will take place on arrival, before and after breaks, before eating and on departure for all children and staff.

Classrooms

It is recognised that younger children will not be able to maintain social distancing, and it is acceptable for them not to distance within their group. In classrooms when children are sitting, they will be seated side by side, facing forwards and will always sit in the same place.

School attendance

Attendance in school will be mandatory for all year groups from the beginning of the autumn term. Children who are displaying any symptoms of COVID-19 must not come in to school and parents





should follow the latest guidance (<https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works#people-who-develop-symptoms-of-coronavirus>). If any child becomes unwell in the school day with a new, continuous cough or high temperature, or has a loss of, or change in, their normal sense of taste or smell, they will be sent home and parents are advised to follow the latest guidance (<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>).

School meals

Grab Bag sandwich meal options of cheese, ham or tuna will continue to be available in September. We are unable to offer hot meals at the moment as all meals are served in the classrooms in order to keep groups apart.

There is a slight increase in the cost of school meals, which will be charged at £2.60 from September. Meals for nursery children will be charged at £1.80.

Children are alternatively able to bring their own packed lunch. Parents are requested to ensure that their child can open all packaging in their lunch as staff are unable to help children due to safety measures. Some food may need repackaging before adding it to their lunchboxes.

Uniform

Uniform is to be worn. On days when your child is timetabled to do P.E. they may wear their PE kit all day. The class timetables will be shared with you at the start of September.

P.E.

P.E. will take place on the following days:

Class 1 Thursday

Class 2 Wednesday and Friday

Class 3 Monday and Friday

Class 4 Tuesday and Friday

Class 5 Tuesday and Friday

Class 4 and 5 will have a PE lesson on Tuesday 8th September.

What to bring to school?

To minimise risk, children should only bring the following:

- a full water bottle (to be taken home each day, cleaned and filled)
- if required, packed lunch (ensuring all packaging can be opened by your child)
- Reading book and reading record
- Homework book
- Fruit or vegetable for a snack at break
- Waterproof coat
- Sun hat/cap





If sun protection is necessary, please apply liberally before school.
It is preferred that children do not bring large bags into school as storage is limited.

Storage

Children in class 1, 2 and 3 will keep their belongings in lockers.
Children in classes 4 and 5 will keep their belongings in their classroom: coats over the backs of chairs.

Wraparound Care

Allocations for clubs has now been made.

Both clubs will operate in the dining room which can be found at the end of Class 1's outside area. Please do not touch anything as you pass through as it is kept clean for use by their class.

Breakfast Club will begin on Tuesday 8.9.2020 and 3.15 Club will begin on Wednesday 9.9.2020

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| <p>Breakfast Club Opening time: 7.30 a.m. till school begins Monday to Friday Available to: all children attending school Cost: £5 per session</p> | <p>3.15 Club Opening times: end of the school day till 5.14 p.m. Monday to Thursday Available to: children 4 years and above Cost: £6 per session</p> <p>If children would like a snack, they should bring their own with them.</p> |
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The school day

We will continue to have a staggered timetable to enable groups to be kept apart. This includes the beginning and end of the day. To reduce the amount of people entering and leaving the school site at the same time, children will have specified drop-off and pick-up times. We believe we can organise these times with great efficiency but will be relying heavily on your help. Please make sure you are only on site during the allotted window for drop-off and arrive on site no earlier than 5 minutes before collection. You should maintain distancing at all times and leave the site swiftly. We will continue to monitor the start and end of the day to ensure that our procedures are working and will make changes if needed.

| | Where | How | Drop off | Pick up |
|---------|--------------------------------|--|--------------|---------|
| Class 1 | Class 1 door | Enter the school site through the small metal gate. Your child will be invited into the classroom and then directed to you at the end of the day. | 8.55-9.00 am | 3.20pm |
| Class 2 | Gate into Class 1 outside area | Enter the school site through the small metal gate. Your child will be invited into the classroom and then directed to you at the end of the day. | 8.45-8.50am | 3.10pm |
| Class 3 | External hall door | Enter the school site through the small metal gate. Children will be invited in by a member of staff. | 8.45-8.50am | 3.10pm |





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| | (old large one on the left as you enter the school site) | Children will be handed over to you by a member of staff at the end of the day. | | |
| Class 4 | Staff car park | Enter the school site through the staff car park. Please bring your child to the gate leading into the outside area where they will be collected by a member of staff. Children will be handed over to you by a member of staff at the end of the day. | 8.55-9.00 am | 3.20pm |
| Class 5 | Class 5 door onto the playground | Enter the school site through the staff car park. Please enter the school site through the staff carpark. Children will be invited in by a member of staff. Children will be handed over to you by a member of staff at the end of the day. | 8.45-8.50am | 3.10pm |
| <p>If you are delayed and miss the allotted time, please telephone the school office to make alternative arrangements.</p> <p>Please do not enter the school site if you are displaying any coronavirus symptoms.</p> | | | | |

If you have children in more than one class:

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|---|-----------------------|
| If the eldest's child's surname falls in the alphabet A-M inclusively | Use the earlier times |
| If the eldest's child's surname falls in the alphabet N-Z inclusively | Use the later times |

Measures in place

We continue to update the measures we are taking in school to keep everyone safe. Guidance is implemented into our procedures and risk assessments actioned. The federation risk assessment for a full return in September is available on the website. This will continue to be reviewed as changes occur.

Guidance

The government has published guidance for parents and carers about the Autumn term which can be found [here](#).

If you or your child displays symptoms

Parents and carers must understand that they will need to be ready and willing to:

- [book a test](#) if you or your child are displaying symptoms. **Pupils must not come into the school if they have symptoms, and will be sent home to self-isolate if they develop them in school.** All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit
- provide details of anyone they or their child have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace
- [self-isolate](#) if they have been in close contact with someone who tests positive for coronavirus (COVID-19), or if anyone in their household develops symptoms of coronavirus (COVID-19)





Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS [testing and tracing for coronavirus website](#), or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing.

Preparing children for returning to school

Continue to talk openly with your child about how they are feeling; remember we are here to support you, so please contact your child's teacher or myself if you need any help or have any questions.

Help reinforce messages about good hygiene, handwashing and social distancing.

Share parts of this information with your child so that they have some understanding of what school will be like when they return.

If you have any concerns, please get in touch with us now so that we can work together to find solutions.

We look forward to being together again.

Yours sincerely

Mrs Jacqui Palmer
Executive Headteacher

